



Supplier Quality Requirements

Revision 5, December 2019

1. INTRODUCTION

The purpose of this document is to communicate BRIST's quality requirements for prototype/initial sample submission and serial production.

These requirements are valid for both dedicated prototype suppliers and regular serial production suppliers which provide prototype/sample parts and/or serial production parts for BRIST.

2. REQUIREMENTS

2.1. Part Submission Warrant Requirements

A part submission warrant shall be completed in full (no blank fields) and signed by an authorized official of the supplier who is responsible for the preparation of this submission package. There shall be a separate warrant form for each part number and each part shipment.

Identification and Traceability - SUPPLIER shall identify and mark each unique part where traceability is required such as S (Safety) parts. SUPPLIER shall also provide minimum lot traceability system for other parts and proceed the system.

SUPPLIER shall proceed part shipment in accordance with identification and traceability labelling requirements which are informed by BRIST.

2.2. Control Plans, FMEA's, Process Flow Charts

A Control Plan and Complete Process Flow Chart shall be developed and submitted, which are capturing the process and/or processes of record for the manufacturing of these parts. This document shall also capture the dimensional features being checked (highlighting the QCC's), sample size and frequency of inspection. The frequency of dimensional checks and/or verification are typically higher than that of production. Additionally, alternative processes or rework must be clearly identified in the control plan. If there are sub-tiered suppliers, (i.e.: plater, heat treatment, paint) these processes need to be also included in this document.

Furthermore, for production parts, an FMEA is required.

Control Plan - SUPPLIER shall review and confirm all sub-supplier's Control Plans which are related to BRIST. In case of an update, SUPPLIER shall review Control Plans and confirm if they are in conformity. If this change relates with appearance, compatibility, performance or durability of product, BRIST Quality Division shall be informed.

SUPPLIER shall review and confirm all of its and sub-supplier's Control Plans which are related to BRIST's safety and/or regulatory parts (S/R) during PPAP process. In case of any doubt or update on Control Supplier Quality Requirements, plans or change requests during serial production; BRIST Quality Division shall be informed and SUPPLIER shall seek an approval from BRIST prior to application.

Process Audits - SUPPLIER shall apply process audits minimum once per year. In case of any demand (e.g. unstable process, increase at nonconformities, process/product change etc.) number of audit requirements may increase.

Problem Solving - SUPPLIER shall use root cause analysis in problem solving. For corrective action follow-up BRIST QPR-QUALITY PROBLEM REPORT form shall be used and objective evidence of effectiveness check added to the report within the time constraints given.

2.3. Dimensional Characteristic Inspection

For parts being shipped for testing and/or for assembly: A 100% fully ballooned drawing (including the notes), along with a corresponding 100% dimensional layout inspection report shall be conducted on a minimum of one part unless otherwise specified per the direction of BRIST personnel. Suppliers are responsible for performing, or having performed legible, signed inspections and/or tests required to substantiate conformance to design record. Suppliers shall use the AIAG Dimensional Results form, CFG 1003 or equivalent.

Castings, forgings, plastics or rubber parts being made from multiple molds or cavities, require one part from each mold or cavity to be 100% dimensionally laid out.

2.4. Safety Related Characteristics (SRC's) and Quality Control Characteristics (QCC's)

For prototype/sample parts being shipped for testing/assembly: All QCC dimensions are to be 100% measured on every part, unless otherwise specified. Additional features deemed critical by Engineering and/or Quality may also be required.

For production parts being shipped to BRIST: All QCC dimensions are to be 100% measured depending on control plan, unless otherwise specified. When capability has been demonstrated the supplier will be required to track via SPC charting maintaining the data and providing when requested.

If the characteristic to be inspected is a destructive inspection, the supplier is to coordinate with the appropriate BRIST Engineer for guidance. Supplier must provide inspection records including dimensional data (for variable measurements) and/or pass/fail results (for attribute characteristics) for each shipment as per the control plan.

Special Characteristics Designated - BRIST defines the factors that cause functionality and technical problems on the product as safety problems and/or non-compliance with regulations, vehicle breakdown and unsatisfied situation of the end user/operator. These factors are classified as;

	SAFETY PART
	SAFETY RELEVANT
	MAJOR CHARACTERISTICS

SRC S (Safety), A measurable characteristic is classified “Safety” when, taking into account the location of the component or the operation, which the characteristics refer to, in a given architecture, the non-compliance of the characteristics can lead to the appearance of an unwanted event (whatever the probability of the appearance is) which is able to affect the health or the safety of the end users, of third parties or of people working on the vehicle. Characteristics which are classified as “Safety” can relate to a product or to an assembly.

R (Regulation), The characteristics which are directly specified in a regulation or which are quoted in a certification file are given as “R attribute”.

MC M (Major), A measurable characteristic is classified “Major” when its non-compliance can lead to the appearance of a degradation of the performances, to the loss of a differentiating service, to the appearance of worrying symptoms or to an important embarrassment (including appearance matter); Noncompliance can lead to assembly difficulties ; A characteristic which is classified “Major” can relate to a product.

Functional characteristics is also a measurable characteristic. Non-compliance can lead to functional degradation of the vehicle. Functional area can also be considered as application area. Any non-compliance can affect vehicle application.

F (Minor-Secondary) A measurable characteristic is classified “Minor” when this characteristic is not classified Safety and Major.

BRIST might add some more special characteristics if the end customers request some more characteristics:

SUPPLIER shall comply with special characteristics that defined by BRIST and additionally by its Customers; and mark all special characteristic items on Control Plan.

All Critical dimensions (Functional and Assembly relevant) for SRC and FRC have to be maintained by the main supplier. Supplier shall not allow / offload the critical dimensions on their Tier 1 or sub-supplier. If at all, some final dimensions are controlled by Tier 1 / Sub supplier (of BRIST), the end responsibility lies with the main supplier of BRIST.

For SRC parts, Supplier must maintain "Internal Rejection" data for periodic analysis. BRIST will define review frequency of IR data with supplier (Quarterly or half yearly). This is important from process reliability stand point.

2.5. Material Certifications

The material certification is a required document from the material producer and/or heat treatment source that states manufacturing location, lot number, product identification number, product name, dates of test, BRIST specification and actual test data compliance to the product specifications. Material certification shall be deemed part of the submission. Material certification(s) should and dated on the supplier letterhead (i.e.: ABC Plating, Inc.) Traceability must be maintained at supplier location. AIAG form CFG 1004 or equivalent shall be used. This is required per heat.

- Metals/plastics/rubber certifications: (i.e.: chemical and mechanical properties)
- Heat treat certifications: (i.e.: temperature, temper, core/surface hardness, case depth, microstructure)
- Paint/Plate/Primer/Rust Preventative certifications: (i.e.: thickness, grade, viscosity)
- Surface treatment; after forging/casting the parts is descaled by shoot-blasting or shoot-peening.

Shall be provided in below issues for Casting and forging parts:

Qualification requirements including mechanical properties testing from test pieces excised from cut-ups of casting or forging parts wherever possible,

Qualification requirements including cut-ups to produce test pieces to assess:

- Mechanical properties
- Metallurgy
- Grain flow

Sequential cut-ups of production parts to an appropriate defined periodicity. Ultrasonic inspection of the billet prior to forging, to an appropriate grade

Heat Treated parts: For Safety Related Components (SRC) parts: the first and last piece of the run are required for sample testing, by the supplier. (i.e.: print requirements such as, but not limited to: surface/core hardness, case depth).

For Non-SRC parts: Only one part is required for sample testing, by the supplier. (i.e. surface/core hardness, case depth)

2.6. Tooling (castings)

Suppliers are required to report out what type of tooling is to be used. i.e. red-board tooling or brown-board tooling.

2.7. IMDS Requirements

There are no IMDS requirements for prototype/sample submissions. For serial production, this is required.

2.8. MSDS Requirements

MSDS sheets are required in the submission.

2.9. Serialization Information/Part Identification

Part serialization is required. Common methods of marking are laser etch, hand etch, pin stamp or punch stamp. When supplying multiple lots for the same part number, the serialization shall be consecutive to avoid duplicate numbering of parts from different lots, unless the serialization starts with the unique lot number or Julian date.

2.10. Inspection and or Testing Devices

When an inspection and/or testing device such as a gage, fixture, check-aid, or template is used to inspect and/or test a part, Supplier shall be responsible for inspecting and verifying that the device has been constructed to the same engineering release and change number as the part being inspected and/or tested. Supplier shall have completed appropriate measurement system analysis (e.g. GR&R or similar study) for the gage and the gage must be calibrated with full traceability to standards. Results of these activities must be available for the review of BRIST Quality personnel upon request.

2.11. Deviations

If parts do not meet design record requirements, i.e.: dimension(s) out of specification or if parts do not meet metallurgical requirements, Supplier shall be responsible for filling out the Deviation Request form and submitting it to the BRIST Quality responsible for circulation of signatures from a cross discipline team as applicable. The Deviation Request form shall include a Corrective Action from Supplier for the form to begin circulation for signatures. This form needs to be approved before Supplier got a consent to ship the parts. Please note that submitting this form does not guarantee BRIST approval.

2.12. Parts/Submissions sent to BRIST (for DV/PV Testing)

An electronic copy of the submission is to be sent, unless hardcopies are specified, to the BRIST Quality and Product Engineer for each to review and disposition.

The supplier will also be responsible for sending an electronic copy of the Submission to BRIST Quality, unless hardcopies are specified.

2.13. Parts/Submissions sent to BRIST (for Materials Engineering Evaluation)

Parts/Submissions being sent to BRIST Engineering for verification, an electronic copy of the supporting documentation, unless otherwise specified, is to be submitted to BRIST Engineering. Suppliers that provide castings or forgings, must provide at least one sample (from each cavity if applicable) to BRIST Engineering for review, unless otherwise specified. If parts are being heat treated, at the request of Engineering, samples may be requested for before and after processing. All parts submitted to BRIST must include the appropriate work request number.

2.14. References and Documents

BRIST, require from SUPPLIER the usage of the AIAG Automotive sector specific reference guides which are indicated below from SUPPLIER;

- APQP; Advanced Product Quality Planning
- PPAP; Production Part Approval Process
- FMEA; Failure Mode & Effect Analysis
- SPC; Statistical Process Control
- MSA; Measurement System Analysis

Note: Please check the website for the update version of these reference manuals, www.aiag.org.

2.15. Supplier Quality Management System Development

An effective quality management system set up according to the standards and regulations of ISO/TS 16949 or new version is a prerequisite for supplier relations with BRIST.

The effectiveness of the QM system is reflected in:

- Continuous and verifiable improvement of processes, procedures, and products

- Delivery quality
- Delivery reliability
- Effectiveness and promptness for implementation of corrective actions
- Communication at all levels
- Appropriate and timely processing of new and revised projects

The goal of this quality management system is to achieve the “Zero-Defect” target. The minimum requirement is evidence of certification according to ISO 9001.

For those suppliers, certification according to ISO/TS 16949 or new version will be required in the medium term. BRIST reserves the right to carry out audits and assessments on quality management systems, processes, and products, if applicable with their customers after prior notification. For this purpose, access is to be granted to BRIST representatives and our mutual customers.

Heat Treatment Service provision shall be done from the suppliers having ISO/TS 16949 QMS certified (see AIAG CQI-9 requirements) or ISO 9001. Surface Treatment/Coating/Painting Service provision shall be done from the suppliers having ISO/TS 16949 QMS certified (for applicable cases, see AIAG CQI-11 and CQI-12 requirements) or ISO 9001.

SUPPLIER shall require from its sub-suppliers, that supply product, material and/or service, to have ISO 9001 QMS certification by an accredited 3rd party certified organization and follow validation of the certification.

Warning: SUPPLIER shall require deviation from BRIST Quality in writing for un certified sub supplier indicating sub supplier planned date of certification. When this planned date is completed this sub-supplier shall complete certification process if not alternative sub-supplier approval shall be initiated.

2.16. External Laboratory

For the external laboratory usage, SUPPLIER shall confirm that this laboratory accredited for the used test scope according to ISO/IEC 17025 or national equivalent. In case of there is no such accredited laboratory, this shall be indicated on Control Plans or Validation Plans and written approval shall be taken from BRIST Quality for this case by the SUPPLIER.

2.17. Monitoring and Measurement of Manufacturing Process (Basic Statistical Concepts)

In case of process capability and performance (Cpk/Ppk) value goes below target, SUPPLIER shall inform BRIST Quality Division immediately and take countermeasure actions to prevent any delay at product procurement.

If there is no any other index value indication, for S (Safety) class characteristics Cp/Cpk (Process Capability) & Pp/Ppk (Process Performance) ≥ 2.00 shall be achieved (Target Defect Level 0 PPM) by SUPPLIER. Process shall be confirmed before Cpk monitoring that stable and distribution is normal.

If there is no any other index value indication, for R & M class characteristics Cm/Cmk ≥ 2.00 , Cp/Cpk ≥ 1.67 & Pp/Ppk ≥ 1.67 shall be achieved by SUPPLIER. Process shall be confirmed before Cpk monitoring that stable and distribution is normal.

If there is no any other index value indication, for other characteristics Cm/Cmk ≥ 1.67 , Cp/Cpk ≥ 1.33 and Pp/Ppk ≥ 1.33 shall be achieved by SUPPLIER. Process shall be confirmed before Cpk monitoring that stable and distribution is normal. In case of this index value (Cm, Cmk, Cp, Cpk, Pp, Ppk) not achieved, SUPPLIER shall proceed own studies according to BRIST Quality information.

In case of unstable process condition and/or unsatisfactory index value SUPPLIER shall inform BRIST Quality Division immediately. (see AIAG SPC reference guide)

2.18. Supplier Assessment

BRIST evaluates its suppliers in accordance with the identified criteria by a quarterly report.

SUPPLIER, shall investigate BRIST Supplier Performance Evaluation Report, analyse and plan improvement activities for the required items)

BRIST Supplier Performance Evaluation Rating classification;

Supplier Quality Performance Evaluation Criteria; (Questions & Scoring)

- Is there any quality certification?
ISO/TS 16949 :15, ISO 9001 :10, No certification: 0
- Does supplier send a quality control report (PDI) regarding to inspection protocol for every lot?
regularly: 15, not regularly:5, not send: 0
- BRIST rejected ratio
ratio <%0.5: 25, 0.5< ratio <%1.5: 10, ratio>%1.5: 0
- Customer returns
Not rejected: 25, assembly: 10, warranty:0
- QPR (Quality Problem Report) Performance;
QPR number =<1: 5; no open issues of QPR: 10; If there isn't any repetitive defects: 5

Supplier Classification:

- **Group A, "Priority Suppliers"** - $90 \leq \text{Score} \leq 100$
- **Group B, "Active Suppliers"**: $75 \leq \text{Score} < 90$
- **Group C, "Limited Suppliers"**: $50 \leq \text{Score} < 75$
- **Group D, "Low Performing Suppliers – Seek Alternative"**: $0 < \text{Score} < 50$

2.19. Process Audits

SUPPLIER shall apply minimum once/year process audits. In case of any demand e.g. unstable process, increase at nonconformities, process/product change etc. more than one audit shall be planned and performed.

Supplier can determine process audit format. BRIST advises VDA 6.3 Process Audit.

2.20. Customer Information

SUPPLIER shall inform BRIST Purchasing and Quality immediately verbally and in writing in case of nonconforming product has been shipped.

2.21. Customer Waiver

SUPPLIER shall apply to BRIST Purchasing in writing in case of waive necessity via "SUPPLIER WAIVER REQUEST FORM". Explanation, due date and/or quantity information should be included in the form. BRIST may request some parts for trial and investigation before permission. In this case, SUPPLIER shall send demanded parts in expected quality as requested order quantity and without delay. Please use linked "SUPPLIER WAIVER REQUEST FORM" file for waive request.

2.22. Problem Solving

SUPPLIER shall use root cause analysis and problem-solving techniques like AIAG Problem Solving Guide (CQI-10), 5 WHY Analysis, 6-Sigma, Global 8D.

For corrective action follow-up BRIST NON-CONFORMITY REPORT form shall be used, time limits are considered and objective evidence of effectiveness check added to the report (Quality problem report-QPR)

2.23. Reject Product Test and Analysis

BRIST claims SUPPLIER related problems to its SUPPLIERS via quality declaration form. SUPPLIER shall check its stock after receiving quality declaration form, block shipment of parts not in conformity, complete problem analysis after receiving parts not in conformity and inform BRIST about the results of problem analysis.

SUPPLIER should immediately complete test and analysis of returned part and inform the results to BRIST. Countermeasure activity should be planned after problem declaration, stock controls in production/buffer and warehouse) should be done within 1 working day and parts in conformity should be sent to BRIST. In case BRIST non-conformity report issued, shall fulfil that nonconformity report send it to BRIST in requested time limit.

Warranty claim parts are sent directly SUPPLIERS. SUPPLIERS are expected to fulfil the form and send back to BRIST aftersales. For sample part delivery, SUPPLIER must use a label format which indicated below. This label; Must be added to the package and, must be delivered by e-mail to BRIST.

2.24. PPAP Submission

For interim controls, samples will be delivered with PPAP Level 2 documentation.

For line trial and part approval stage, samples will be delivered with PPAP Level 3 documentation. Declaration Form of Prohibited and Limited Substances will be added to PPAP file with below mentioned indications;

- All restricted/forbidden material must be declared according to current EU regulations,
- List of restricted/prohibited substance with part name and part code/number
- Approved with authorized signature.

In addition to the above requirements, Internal-External Laboratory Scope List, Die-Jig-Fixture List must be added to the PPAP File.

BRIST may require other information and use other formats according to Main Customer demand.

BRIST may require for suppliers without ISO 16949 to produce parts quality report. Part report should include dimensional inspection report, material report, mechanical test report and similar.

Supplier shall inform BRIST (during PPAP documentation and control plan review at initial sample & Prototype stage) about all such dimensions which will be maintained by their tier 1 / sub-suppliers. Any change in sub-supplier's processes, layout, method must be informed to BRIST well in advance.

2.25. Approved Change Requests – Change Management

BRIST shall be notified if supplier changes an approved material or process. Written approval from BRIST (either through a PPAP submission for permanent changes or a deviation request form for temporary changes) must be received prior to change implementation. No deviations/concessions shall be permitted without the appropriate validation and customer approvals.

Any change in Packaging method, material & system, needs to be well informed to BRIST. BRIST Quality will review the changes and will give decision. (Risk analysis may be conducted by Supplier and BRIST to study potential risks involved).

Supplier must maintain the Change management records (Design / tooling / process etc) for periodic review of BRIST (as per document retention policy).

2.26. Sub-contractor (outsources supplier) – Changing Sub-contractors

The supplier is responsible for the development of his subcontractors according to the requirements. If the supplier places orders with subcontractors, they must also meet the requirements of BRIST.

A change of subcontractor must be notified in advance to BRIST and requires the approval of BRIST. Production Part Approval Process (PPAP) must be performed BRIST reserves the right to audit subcontractors, possibly jointly with the BRIST customers. Advance notice will be given. However, this does not mean that the supplier is released from his responsibility towards the subcontractor and BRIST.

Status of subcontractors: The use of qualified subcontractors for the project must be ensured. If requirements are not met, improvement plans must be defined. The implementation must be guaranteed before start of series production delivery.

In case, BRIST (main) supplier outsources "special processes" (Painting, Heat treatment, Surface treatment / coating, plating etc.), prior intimation should be given to BRIST. Supplier must conduct the "Process Audit" of his sub-supplier and must inform BRIST for approval. BRIST Quality will review the process audit data and reserves the right to conduct "process audit" at Sub supplier / tier 1 supplier for special processes approval.

3. PART DISPOSITION

The responsible BRIST personnel will disposition the Warrant and will communicate status back to the supplier.

A. APPROVED - This status indicates that the supplier has manufactured material that conforms to all specifications. This is NOT considered a production approval when the part number is in prototype status (i.e.: 12345678A)

B. USEABLE - This status permits the usage of the nonconforming part(s). The Deviation Request form AND a corrective action plan is required and must be signed off by BRIST cross functional team members as applicable: Product Engineering, and Quality before shipping parts.

C. REJECTED - This status indicates that parts failed to meet requirements. Corrected parts and revised submission shall be evaluated again prior to shipment.

Reject Product Test and Analysis

BRIST claims SUPPLIER related problems to its SUPPLIERS via quality declaration form

SUPPLIER shall check its stock after receiving quality declaration form, block shipment of parts not in conformity, complete problem analysis after receiving parts not in conformity and inform BRIST about the results of problem analysis.

SUPPLIER should immediately complete test and analysis of returned part and inform the results to BRIST. Countermeasure activity should be planned after problem declaration, stock controls (in production/ buffer and warehouse) should be done within 1 working day and parts in conformity should be sent to BRIST. In case BRIST issued QPR, shall fulfil QPR send it to BRIST in requested time limit. Warranty claim parts are sent directly SUPPLIERS. SUPPLIERS are expected to fulfil the form in QPR. and send back to BRIST Quality.

4. SHIPPING METHODS

All suppliers shipping material to BRIST shall indicate the following on the shipper:

- Part number, Engineering Level, Program, Supplier Identification, and serial numbers
- Purchase Order number
- Shipment weight

- Quantity of parts
- Fixture number of any fixtures accompanying shipment
- Date shipped

Shippers which do not contain the proper information may result in rejection at the shipping/receiving dock. A DMN (Defect Material Notification) will be issued as appropriate.

4.1. Shipping Container Labelling

All containers must be identified with the part number, Engineering Revision Level, Supplier Identification, addresses, and serial numbers. A Prototype Parts Tag must also be affixed to the container.

4.2. Packaging

Suppliers are responsible to package parts accordingly to prevent any damage, so as to maintain part integrity. Then packaging must be designed in such a way to ensure that the product is protected from external influences during transport so it can't be damaged or get contaminated.

The planned type of packaging must be agreed with BRIST on the supplier's initiative in sufficient time before series production delivery.

Packaging materials should conform to EU standards (woods for pallets, etc)

5. RECORDS RETENTION

Minimum durations for the record retention is as listed below. SUPPLIER has right to increase these retention period.

1. PPAP content and tooling records, purchasing contract and letters, records of special characteristics selection activity, part & process control/SPC records, performance test results, traceability records, process/product audit records and information records which belongs to technical documentation or modifications, raw material test sample, part sections or parts to demonstrate compliance of parts; For record retention period either Active Part Life (Serial Production + Warranty Responsibility Duration)+1 Calendar Year or end of serial production + minimum 15 years will be considered and longer record retention period shall be chosen and kept as a rule by the SUPPLIER.
2. System Audit records and Management Review Meeting records; Keeps minimum 6 years.

Warning: Before elimination of these records, written approval of BRIST Purchasing shall be taken by SUPPLIER. Above mentioned durations mustn't be lower than legal retention requirements, in this case legal retention periods shall be considered by SUPPLIER.

6. SUPPORTING DOCUMENTS

Supporting Documents

- Part Submission Warrant for Prototypes/Parts
- Dimensional Lay Out Form
- Material Test Results Form
- Prototype/Parts Label

7. ENVIRONMENT

Being supplier of BRIST requires to be an environmentally friendly company, where systems and processes are configured in line with the objectives;

1. Reduce the use of raw materials and energy for the protection of natural resources
2. Reduce the waste to the lowest level and to support the recycling and to take all necessary precautions in this regard
3. Control the environmental impact of wastes and dispose or have disposed of non-recyclable waste without harming the environment
4. Use products that are eco-friendly
5. Carry out the necessary activities to comprise the environmental awareness of our employees and for its development in order to achieve our environmental objectives

8. REVISION RECORD AND APPROVALS

Revision #	Date	Revision Change
0	10/12/2015	Initial Release
1	04/03/2016	Safety symbol had been added
2	14/07/2016	2.18 Supplier Assessment, QPR performance analysis added
3	03/12/2018	Change of front-page cover and review of 2.24 PPAP submission
4	01/01/2019	Included suppliers without ISO 16949
5	11/12/2019	Included Environmental requirements

9. ANNEXES

BRIST REPORT DEI PROBLEMI DI QUALITÀ (QPR) QUALITY PROBLEM REPORT (QPR)

Supplier: _____ Customer: _____

Part Number: _____ Description: _____

Problem Description: _____

Impact: _____

Root Cause Analysis: _____

Corrective and Preventive Actions: _____

Approval: _____

Annex 1 – Quality Problem Report

BRIST WAIVER APPROVAL FORM

Supplier: _____ Purchase Order No. _____ Date: _____

Supplier code: _____ Delivery note / Batch number: _____ Quantity Delivered: _____

Part Number: _____ Description: _____ Quantity Affected: _____

Cause of Waiver: _____ Comments: _____

Material: _____ Appearance: _____ Dimensional: _____ Heat treatment or Coating: _____

ANALYSIS OF CAUSE OF WAIVER: _____

The Root Cause if Defect for Waiver Request: _____

Corrective and Preventive Actions Taken to prevent Recurrence: _____

Supplier Representative: _____ Signature: _____

Job Title: _____ Phone number: _____

EVALUATIONS: _____

Comments of QUALITY DEPT: _____

Date: _____ Signature: _____

Comments of ENGINEERING DEPT: _____

Date: _____ Signature: _____

EVALUATIONS AND COMMENTS: _____

Approval: _____ Quantity: _____ Signature: _____

Conditional Approval: _____ Quantity: _____ Signature: _____

Rejection: _____ Quantity: _____ Signature: _____

Comments: _____

Annex 2 – Supplier Waiver Request Form